

Spill Reporting Instructions for Contractors

If you're a contractor and have had, or have discovered, a spill, it must be reported **IMMEDIATELY** to the Teck Environmental Department. To report a spill, please do the following:

- 1) Notify your Teck Contract Manager, or;
- 2) *(if you cannot notify your Teck Contract Manager)* -Notify the Teck Spill Reporting Officer at ext. 45367; or
- 3) *(if you cannot reach the Teck Spill Reporting Officer)* – Notify the Mill Control Room (if you are at the mine) or Notify the Port Hopper (if you are on the Port Road or at the Port).

When you report a spill, please have the following information available:

- 1) Date and Time of Spill;
- 2) Substance Spilled;
- 3) Quantity Spilled;
- 4) Surface on which the spill occurred (e.g. gravel, tundra, road);
- 5) Date and Time that cleanup started;
- 6) Date and Time the cleanup ended;
- 7) Waste materials recovered from cleanup (e.g. absorbent pads, contaminated gravel, etc);
- 8) Disposal method of waste materials.

Do not delay spill reporting if you don't have all the information.

REMEMBER: it is not against the law to have a spill, but it is against the law to not report a spill.